

MEETING: FULL COUNCIL OF GOVERNORS AGENDA

Date: Tuesday 14th May 2019

Time: 17:30 – 20:00

Venue: Lecture Theatre 2, Education Centre, King's Mill Hospital

| | Time | Item | Status (Do not use NOTE) | Paper |
|-----|-------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|----------------|
| 1. | 17:30 | Apologies for Absence <i>Quoracy Check (50% of public Governors present)</i> | Agree | Verbal |
| 2. | 17:30 | Declarations of Interest To declare any pecuniary or non-pecuniary interest <i>Check – Attendees to declare any potential conflict or items listed on the agenda to Head of Corporate Affairs & Company Secretary on receipt of agenda, prior to the meeting.</i> | Declaration | Verbal |
| 3. | 17:30 | Minutes of the meeting held on 12th February 2019 <i>To be agreed as an accurate record</i> | Agree | Enclosure 3 |
| 4. | 17:30 | Matters Arising/Action Log | Approve | Enclosure 4 |
| | | | | |
| 5. | 17:35 | Chair's Report John MacDonald – Chair | Assurance | Enclosure 5 |
| 6. | 17:45 | Chief Executive's Report Richard Mitchell – Chief Executive <ul style="list-style-type: none"> Single Oversight Framework Integrated Performance Report (SOF) | Assurance | Enclosure 6 |
| 7. | 18:00 | Patient Story Thank you for seeing me. Domestic Abuse - A Patient's Journey Debbie King - Named Nurse Lead, Safeguarding Adults | Assurance | Presentation |
| 8. | 18:15 | 15 Steps Meg Haselden, Deputy Head of Nursing for Quality Governance | Assurance | Enclosure 8 |
| 9. | 18:30 | Fit and Proper Person Annual Report Shirley Higginbotham – Director of Corporate Affairs | Assurance | Enclosure 9 |
| 10. | 18:40 | Strategic Risks – Board Assurance Framework (BAF) Richard Mitchell – Chief Executive | Assurance | Enclosure 10 |
| 11. | 18:50 | Report from Board Sub-Committees <ul style="list-style-type: none"> Audit & Assurance Committee 21st March 2019 & 18th April 2019 Graham Ward – Non-Executive Director Ian Holden – Governor Observer Ann Mackie – Governor observer | Assurance | Enclosure 11.1 |

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| | | <ul style="list-style-type: none"> Quality Committee 20th March 2019 Barbara Brady – Non-Executive Director Valerie Bacon – Governor Observer Roz Norman – Governor Observer Finance Committee 26th March 2019 & 23rd April 2019 Graham Ward – Non-Executive Director People OD and Culture Committee 29th April 2019 Manjeet Gill – Non-Executive Director Charitable Funds 17th April 2019 Tim Reddish – Non-Executive Director | Assurance | Enclosure 11.2 |
| | | | Assurance | Enclosure 11.3 |
| | | | Assurance | Enclosure 11.4 |
| | | | Assurance | Enclosure 11.5 |
| 12. | 19:20 | Council of Governors Matters/Statutory Duties <ul style="list-style-type: none"> Lead Governor Report Sue Holmes, Lead Governor Membership and Engagement Group Sue Holmes, Lead Governor | Consider | Enclosure 12.1 |
| | | | Consider | Verbal |
| 13. | 19:30 | Outstanding Service Richard Mitchell – Chief Executive | Assurance | Presentation |
| 14. | 19:40 | Questions from Members of Public John MacDonald – Chair | Consider | Verbal |
| 15. | 19:45 | Escalations to the Board of Directors John MacDonald – Chair | Agree | Verbal |
| 16. | 19:50 | Any Other Business <i>(items to be notified to the Director of Corporate Affairs 3 clear working days before the meeting)</i> | | Verbal |
| 17. | 20:00 | Date & Time of Next Meeting Date: Tuesday 13 th August 2019 Time: 5:30pm – 8:00pm Venue: Newark & Sherwood District Council Offices, Castle House, Great North Road, Newark, NG24 1BY – Room Civic 1 & 2 | | |