

MEETING: FULL COUNCIL OF GOVERNORS AGENDA

Date: Tuesday 12th November 2019

Time: 17:30 – 20:00

Venue: Lecture Theatre 2, Education Centre, King's Mill Hospital

	Time	Item	Status (Do not use NOTE)	Paper
1.	17:30	Apologies for Absence <i>Quoracy Check (50% of public Governors present)</i>	Agree	Verbal
2.	17:30	Declarations of Interest To declare any pecuniary or non-pecuniary interest <i>Check – Attendees to declare any potential conflict or items listed on the agenda to Head of Corporate Affairs & Company Secretary on receipt of agenda, prior to the meeting.</i>	Declaration	Verbal
3.	17:30	Minutes of the meeting held on 13th August 2019 <i>To be agreed as an accurate record</i>	Agree	Enclosure 3
4.	17:30	Matters Arising/Action Log	Approve	Enclosure 4
5.	17:35	15 Steps Rebecca Herring, Corporate Matron	Assurance	Enclosure 5
6.	17:45	Healthwatch Sarah Collis, Chair of Healthwatch	Assurance	Presentation 6
7.	18:15	Chair's Report John MacDonald – Chair	Assurance	Enclosure 7
8.	18:20	Chief Executive's Report Richard Mitchell – Chief Executive <ul style="list-style-type: none"> • Pre-CQC report • Single Oversight Framework Integrated Performance Report (SOF) • Vision and Strategic Objectives • Financial position 	Assurance	Enclosure 8
9.	18:45	Winter Plan Richard Mitchell – Chief Executive	Assurance	Enclosure 9
10.	19:05	Report from Board Sub-Committees <ul style="list-style-type: none"> • Audit & Assurance Committee 20th September 2019 Graham Ward – Non-Executive Director Ian Holden – Governor Observer (Apologies) Kevin Stewart – Governor Observer (Present) 	Assurance	Enclosure 10.1

	Time	Item	Status (Do not use NOTE)	Paper
		<ul style="list-style-type: none"> Quality Committee 18th September 2019 Barbara Brady – Non-Executive Director Jane Stubbings – Governor Observer (Present) Philip Marsh – Governor Observer (Apologies) Sue Holmes – Governor Observer (Present) Finance Committee 29th October 2019 Neal Gossage – Non-Executive Director Brian Bacon – Governor Observer (Apologies) Kevin Stewart – Governor Observer (Present) People OD and Culture Committee 25th October 2019 Manjeet Gill – Non-Executive Director Jacqueline Lee – Governor Observer (Present) Richard Shillito – Governor Observer (Present) Roz Norman – Governor Observer (Present) Charitable Funds 31st October 2019 Tim Reddish – Non-Executive Director Ann Mackie – Governor Observer (Present) Valerie Bacon – Governor Observer (Apologies) 	Assurance	Enclosure 10.2
			Assurance	Enclosure 10.3
			Assurance	Enclosure 10.4
			Assurance	Enclosure 10.5
11.	19:30	Council of Governors Matters/Statutory Duties <ul style="list-style-type: none"> Review of Governor Committee and Governor Observers Shirley Higginbotham, Director of Corporate Affairs Appointment of External Auditor Shirley Higginbotham, Director of Corporate Affairs Report of the Governor Remuneration and Nomination Committee Sue Holmes, Lead Governor Lead Governor Report Sue Holmes, Lead Governor Membership and Engagement Group Sue Holmes, Lead Governor Issues raised through Governor Forum Sue Holmes, Lead Governor <ul style="list-style-type: none"> Medicine Shortages SFH Financial position - <i>included in CEO update</i> ICS/ICP/PCN update - <i>included in CEO update</i> 	Consider	Enclosure 11.1
			Approve	Enclosure 11.2
			Approve	Enclosure 11.3
			Consider	Enclosure 11.4
			Consider	Enclosure 11.5
			Consider	Verbal
12.	19:50	Outstanding Service	Assurance	Presentation 12
13.	19:55	Questions from Members of Public John MacDonald – Chair	Consider	Verbal

	Time	Item	Status <small>(Do not use NOTE)</small>	Paper
14.	20:00	Escalations to the Board of Directors John MacDonald – Chair	Agree	Verbal
15.	20:00	Any Other Business <i>(items to be notified to the Director of Corporate Affairs 3 clear working days before the meeting)</i>		Verbal
16.	20:00	Date & Time of Next Meeting Date: Tuesday 11 th February 2020 Time: 5:30pm – 8:00pm Venue: Lecture Theatre 2, Education Centre, King’s Mill Hospital		