

MEETING OF THE BOARD OF DIRECTORS IN PUBLIC

AGENDA

Date: Thursday 9th January 2020
Time: 09:00 – 11:30
Venue: Boardroom, Newark Hospital

	Time	Item	Status	Paper
1.	09:00	Welcome		
2.		Declarations of Interest To declare any pecuniary or non-pecuniary interests <i>Check – Attendees to declare any potential conflict of items listed on the agenda to the Director of Corporate Affairs on receipt of agenda, prior to the meeting.</i>	Declaration	Verbal
3.		Apologies for Absence Quoracy check: (s3.22.1 SOs: no business shall be transacted at a meeting of the Board unless at least 2/3rds of the whole number of Directors are present including at least one ED and one NED)	Agree	Verbal
4.	09:00	Minutes of the meeting held on 5th December 2019 To be agreed as an accurate record	Agree	Enclosure 4
5.	09:05	Matters Arising/Action Log	Update	Enclosure 5
6.	09:10	Chair's Report	Assurance	Enclosure 6
7.	09:15	Chief Executive's Report	Assurance	Enclosure 7
Strategy				
8.	09:25	Strategic Priority 4 – To continuously learn and improve <ul style="list-style-type: none"> Research Strategy – quarterly update Alison Steele, Head of Research and Innovation 	Assurance	Enclosure 8.1
9.	09:40	Patient Story – Flo's Story	Assurance	Presentation 9
BREAK (10 mins)				
Operational				
10.	10:10	Single Oversight Framework Performance – Monthly Report Report of the Executive	Consider	Enclosure 10
Governance				
11.	11:00	Use of Trust Seal Report of the Director of Corporate Affairs	Approval	Enclosure 11

	Time	Item	Status	Paper
12.	11:00	Assurance from Sub Committees <ul style="list-style-type: none"> • Finance Committee Report of the Committee Chair (last meeting) • People, OD and Culture Committee Report of the Committee Chair (last meeting) 	Assurance Assurance	Enclosure 12.1 Enclosure 12.2
13.	11:20	Outstanding Service – Specialist Heart Nurses Report of the Chief Executive	Assurance	Presentation 13
14.	11:25	Communications to wider organisation (Agree Board decisions requiring communication to Trust)	Agree	Verbal
15.	11:30	Any Other Business		
16.		Date of next meeting The next scheduled meeting of the Board of Directors to be held in public will be 6th February 2020, Boardroom, King’s Mill Hospital		
17.	11:30	Chair Declares the Meeting Closed		
18.		Questions from members of the public present (Pertaining to items specific to the agenda)		

Board of Directors Information Library Documents

The following information items are included in the Reading Room and should have been read by Members of the meeting.

Enc 10 Enc 10 Enc 12.1 Enc 12.2 Enc 15	<ul style="list-style-type: none"> • Safe staffing report • Finance Slide Pack • Finance Committee – previous minutes • People, OD and Culture Committee – previous minutes • Fire Safety Management Annual Report 2018-2019
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