

MEETING OF THE BOARD OF DIRECTORS IN PUBLIC

AGENDA

Date: Thursday 4th June 2020
Time: 13:00
Venue: Boardroom, King's Mill Hospital and Virtual Meeting

	Time	Item	Status	Paper
1.	13:00	Welcome		
2.	13:00	Declarations of Interest To declare any pecuniary or non-pecuniary interests <i>Check – Attendees to declare any potential conflict of items listed on the agenda to the Director of Corporate Affairs on receipt of agenda, prior to the meeting.</i>	Declaration	Verbal
3.	13:00	Apologies for Absence Quoracy check: (s3.22.1 SOs: no business shall be transacted at a meeting of the Board unless at least 2/3rds of the whole number of Directors are present including at least one ED and one NED)	Agree	Verbal
4.	13:00	Minutes of the meeting held on 7th May 2020 To be agreed as an accurate record	Agree	Enclosure 4
5.	13:00	Matters Arising/Action Log	Update	Enclosure 5
6.	13:05	Urgent Decisions and Approvals <ul style="list-style-type: none"> Restart of Home Births Report of the Chief Nurse 	Approval	Enclosure 6.1
7.	13:10	Chair's Report	Assurance	Enclosure 7
8.	13:15	Chief Executive's Report	Assurance	Enclosure 8
9.	13:25	Covid-19 update Report of the Chief Executive	Assurance	Enclosure 9
Strategy				
10.	13:35	Strategic Priority 3 – To maximise the potential of our workforce <ul style="list-style-type: none"> Equality and Diversity Annual Report Report of the Director of People Workforce Race Equality Standard Report Report of the Director of People Nurse Staffing 6 monthly report Report of the Chief Nurse 	Assurance Assurance Assurance	Enclosure 10.1 Enclosure 10.2 Enclosure 10.3
Operational				
11.	13:55	Extension of closure of UCC overnight Report of the Chief Executive	Approval	Enclosure 11
12.	14:00	Single Oversight Framework Performance – Monthly Report Report of the Executive	Consider	Enclosure 12

	Time	Item	Status	Paper
13.	14:45	Cancer – IST report Report of the Chief Operating Officer	Assurance	Enclosure 13
Governance				
14.	14:55	Fit and Proper Person Report of the Director of Corporate Affairs	Assurance	Enclosure 14
15.	15:00	Assurance from Sub Committees <ul style="list-style-type: none"> • Quality Committee Report of the Committee Chair (last meeting) • People, Culture and Improvement Committee Report of the Committee Chair (last meeting) 	Assurance Assurance	Enclosure 15.1 Enclosure 15.2
16.	15:15	Communications to wider organisation (Agree Board decisions requiring communication to Trust)	Agree	Verbal
17.	15:15	Any Other Business		
18.		Date of next meeting The next scheduled meeting of the Board of Directors to be held in public will be 2nd July 2020, Boardroom, Newark Hospital		
19.		Chair Declares the Meeting Closed		
20.		Questions from members of the public present (Pertaining to items specific to the agenda)		
		Resolution to move to the closed session of the meeting In accordance with Section 1 (2) Public Bodies (Admissions to Meetings) Act 1960, members of the Board are invited to resolve: <i>“That representatives of the press and other members of the public, be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.”</i>		

Board of Directors Information Library Documents

The following information items are included in the Reading Room and should have been read by Members of the meeting.

Enc 11 Enc 12 Enc 15.1 Enc 15.2	<ul style="list-style-type: none"> • Newark UCC NHSI Emergency change checklist • Finance Slide Pack • Quality Committee – previous minutes • People, Culture and Improvement Committee – previous minutes
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Public Board of Directors
Items deferred

Date Due	Item	Presenter	Note/Item For	Decision
07/05/2020	Strategic Objectives Update	Associate Director of Strategy	Assurance	To be included in update to August Board
07/05/2020	7 day Hospital Services – Board Assurance Framework	Medical Director	Assurance	To be included in update to August Board
07/05/2020	Staff Survey & action plan	Director of Culture and Improvement	Assurance	Deferred to July Board
07/05/2020	Learning from Deaths Quarterly Report	Medical Director	Assurance	To be included in update to August Board
07/05/2020	Use of Trust Seal	Director of Corporate Affairs	Assurance	To be included in update to August Board
07/05/2020	Committee ToR, workplans and effectiveness reviews	Director of Corporate Affairs	Assurance	Deferred to July Board
04/06/2020	Advancing Quality Programme Progress Report	Medical Director / Chief Nurse	Assurance	To be included in update to September Board
04/06/2020	Guardian of Safe Working	Medical Director / Guardian of Safe Working	Assurance	To be included in update to September Board
04/06/2020	ICP Full Year Update	Chief Executive	Assurance	Deferred to August Board
04/06/2020	Learning from Deaths Annual Report	Medical Director	Assurance	Deferred to August Board