

MEETING OF THE BOARD OF DIRECTORS IN PUBLIC

AGENDA

Date: Thursday 2nd July 2020
Time: 13:00
Venue: Boardroom, King's Mill Hospital and Virtual Meeting

	Time	Item	Status	Paper
1.	13:00	Welcome		
2.	13:00	Declarations of Interest To declare any pecuniary or non-pecuniary interests <i>Check – Attendees to declare any potential conflict of items listed on the agenda to the Director of Corporate Affairs on receipt of agenda, prior to the meeting.</i>	Declaration	Verbal
3.	13:00	Apologies for Absence Quoracy check: (s3.22.1 SOs: no business shall be transacted at a meeting of the Board unless at least 2/3rds of the whole number of Directors are present including at least one ED and one NED)	Agree	Verbal
4.	13:00	Minutes of the meeting held on 4th June 2020 To be agreed as an accurate record	Agree	Enclosure 4
5.	13:00	Matters Arising/Action Log	Update	Enclosure 5
6.	13:05	Chair's Report	Assurance	Enclosure 6
7.	13:10	Chief Executive's Report	Assurance	Enclosure 7
8.	13:20	Covid-19 update Report of the Chief Executive	Assurance	Enclosure 8
Strategy				
9.	13:40	Strategic Priority 1 - To provide outstanding care <ul style="list-style-type: none"> • Identifying and Capturing Potential Harm to non-Covid-19 Patients Report of the Medical Director • Recovery Framework Report of the Chief Operating Officer 	Assurance Approve	Enclosure 9.1 Enclosure 9.2
10.	14:00	Strategic Priority 2 - To promote and support health and wellbeing <ul style="list-style-type: none"> • BAME during Covid-19 / Black Lives Matter Report of the Director of People 	Assurance	Enclosure 10.1
11.	14:10	Strategic Priority 3 – To maximise the potential of our workforce <ul style="list-style-type: none"> • Staff Survey and Action Plan Report of the Director of Culture and Improvement 	Assurance	Enclosure 11.1

	Time	Item	Status	Paper
12.	14:20	Strategic Priority 4 – To continuously learn and improve <ul style="list-style-type: none"> • Research Strategy – quarterly update Alison Steel, Head of Research and Innovation 	Assurance	Enclosure 12.1
13.	14:30	Staff Story - A Few Good M.E.Ns – (Can you handle the Truth??) Denise Kelsey, Medical Education Nurse and Lorraine Brooks, Medical Education Nurse	Assurance	Presentation
Operational				
14.	14:40	Single Oversight Framework Performance – Monthly Report Report of the Executive	Consider	Enclosure 14
Governance				
15.	15:20	Committee ToR, workplans and effectiveness reviews Report of the Director of Corporate Affairs	Assurance	Enclosure 15
16.	15:20	NHSI Self Certification Report of the Director of Corporate Affairs	Assurance	Enclosure 16
17.	15:25	Assurance from Sub Committees <ul style="list-style-type: none"> • Audit and Assurance Committee Report of the Committee Chair (last meeting) • Finance Committee Report of the Committee Chair (last meeting) 	Assurance Assurance	Enclosure 17.1 Verbal
18.	15:35	Pride Video	Assurance	Video
19.	15:35	Communications to wider organisation (Agree Board decisions requiring communication to Trust)	Agree	Verbal
20.	15:35	Any Other Business		
21.		Date of next meeting The next scheduled meeting of the Board of Directors to be held in public will be 6th August 2020, Boardroom, King’s Mill Hospital		
22.		Chair Declares the Meeting Closed		
23.		Questions from members of the public present (Pertaining to items specific to the agenda)		
		Resolution to move to the closed session of the meeting In accordance with Section 1 (2) Public Bodies (Admissions to Meetings) Act 1960, members of the Board are invited to resolve: <i>“That representatives of the press and other members of the public, be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.”</i>		

Board of Directors Information Library Documents

The following information items are included in the Reading Room and should have been read by Members of the meeting.

<p>Enc 09.1 Enc 15 Enc 17.1 Enc 17.2</p>	<ul style="list-style-type: none"> • Identifying and Capturing Potential Harm to non-Covid-19 Patients – Appendix 1 • Committee ToRs, Workplans and effectiveness reports • Audit and Assurance Committee – previous minutes • Finance Committee – previous minutes
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Public Board of Directors

Items deferred

Date Due	Item	Presenter	Note/Item For	Decision
07/05/2020	Strategic Objectives Update	Associate Director of Strategy	Assurance	To be included in update to August Board
07/05/2020	7 day Hospital Services – Board Assurance Framework	Medical Director	Assurance	To be included in update to August Board
07/05/2020	Staff Survey & action plan	Director of Culture and Improvement	Assurance	Deferred to July Board
07/05/2020	Learning from Deaths Quarterly Report	Medical Director	Assurance	To be included in update to August Board
07/05/2020	Use of Trust Seal	Director of Corporate Affairs	Assurance	To be included in update to August Board
07/05/2020	Committee ToR, workplans and effectiveness reviews	Director of Corporate Affairs	Assurance	Deferred to July Board
04/06/2020	Advancing Quality Programme Progress Report	Medical Director / Chief Nurse	Assurance	To be included in update to September Board
04/06/2020	Guardian of Safe Working	Medical Director / Guardian of Safe Working	Assurance	To be included in update to September Board
04/06/2020	ICP Full Year Update	Chief Executive	Assurance	Deferred to August Board
04/06/2020	Learning from Deaths Annual Report	Medical Director	Assurance	Deferred to August Board