

# MEETING OF THE BOARD OF DIRECTORS IN PUBLIC

## AGENDA

**Date:** Thursday 6<sup>th</sup> August 2020  
**Time:** 13:00  
**Venue:** Boardroom, King's Mill Hospital and Virtual Meeting

	Time	Item	Status	Paper
1.	13:00	<b>Welcome</b>		
2.	13:00	<b>Declarations of Interest</b> To declare any pecuniary or non-pecuniary interests <i>Check – Attendees to declare any potential conflict of items listed on the agenda to the Director of Corporate Affairs on receipt of agenda, prior to the meeting.</i>	Declaration	Verbal
3.	13:00	<b>Apologies for Absence</b> Quoracy check: (s3.22.1 SOs: no business shall be transacted at a meeting of the Board unless at least 2/3rds of the whole number of Directors are present including at least one ED and one NED)	Agree	Verbal
4.	13:00	<b>Minutes of the meeting held on 2<sup>nd</sup> July 2020</b> To be agreed as an accurate record	Agree	Enclosure 4
5.	13:00	<b>Matters Arising/Action Log</b>	Update	Enclosure 5
6.	13:05	<b>Chair's Report</b>	Assurance	Enclosure 6
7.	13:10	<b>Chief Executive's Report</b> <ul style="list-style-type: none"> <li>• Recovery Committee Report of the Committee (last meeting)</li> </ul>	Assurance	Enclosure 7
<b>Strategy</b>				
8.	13:25	<b>Strategic Objectives Update</b> Report of the Associate Director of Strategy	Assurance	Enclosure 8
9.	13:40	<b>Strategic Priority 1 - To Provide Outstanding Care</b> <ul style="list-style-type: none"> <li>• <b>Safeguarding Annual Report</b> Report of the Chief Nurse</li> </ul>	Assurance	Enclosure 9.1
10.	13:50	<b>Strategic Priority 5 – To achieve better value</b> <ul style="list-style-type: none"> <li>• <b>ICP Update</b> Report of the Chief Executive</li> </ul>	Assurance	Enclosure 10.1
11.	14:00	<b>Staff Story - Pride</b> Angela Sutton, Chair of the LGBT+ staff network	Assurance	Presentation
<b>Operational</b>				
12.	14:10	<b>Single Oversight Framework Performance – Quarterly Report</b> Report of the Executive	Consider	Enclosure 12

	Time	Item	Status	Paper
13.	14:50	<b>Board Assurance Framework (BAF) and Significant Risks</b> Report of the Chief Executive	Review / Approve	Enclosure 13
14.	14:55	<b>Learning from Deaths Quarterly Report</b> Report of the Medical Director	Assurance	Enclosure 14
<b>Governance</b>				
15.	15:05	<b>Use of the Trust Seal</b> Report of the Director of Corporate Affairs	Assurance	Verbal
16.	15:05	<b>Assurance from Sub Committees</b> <ul style="list-style-type: none"> <li>• Audit and Assurance Committee Report of the Committee Chair (last meeting)</li> <li>• Finance Committee Report of the Committee Chair (last meeting)</li> <li>• Quality Committee Report of the Committee Chair (last meeting)</li> <li>• People, Culture &amp; Improvement Committee Report of the Committee Chair (last meeting)</li> <li>• Charitable Funds Committee Report of the Committee Chair (last meeting)</li> </ul>	Assurance  Assurance  Assurance  Assurance  Assurance	Enclosure 16.1  Enclosure 16.2  Enclosure 16.3  Enclosure 16.4  Enclosure 16.5
17.	15:35	<b>Communications to wider organisation</b> (Agree Board decisions requiring communication to Trust)	Agree	Verbal
18.	15:35	<b>Any Other Business</b>		
19.		<b>Date of next meeting</b> The next scheduled meeting of the Board of Directors to be held in public will be <b>3<sup>rd</sup> September 2020, Boardroom, King's Mill Hospital</b>		
20.		<b>Chair Declares the Meeting Closed</b>		
21.		<b>Questions from members of the public present</b> (Pertaining to items specific to the agenda)		
		<b>Resolution to move to the closed session of the meeting</b> In accordance with Section 1 (2) Public Bodies (Admissions to Meetings) Act 1960, members of the Board are invited to resolve: <i>“That representatives of the press and other members of the public, be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.”</i>		

## Board of Directors Information Library Documents

The following information items are included in the Reading Room and should have been read by Members of the meeting.

Enc 09.1	• Safeguarding Annual Report – full report
Enc 13	• Significant Risks Report
Enc 16.1	• Audit and Assurance Committee – previous minutes
Enc 16.2	• Finance Committee – previous minutes
Enc 16.3	• Quality Committee – previous minutes
Enc 16.4	• People, Culture & Improvement Committee – previous minutes
Enc 16.5	• Charitable Funds Committee – previous minutes

## Public Board of Directors

### *Items deferred*

Date Due	Item	Presenter	Note/Item For	Decision
07/05/2020	Strategic Objectives Update	Associate Director of Strategy	Assurance	To be included in update to August Board
07/05/2020	7 day Hospital Services – Board Assurance Framework	Medical Director	Assurance	Currently paused
07/05/2020	Staff Survey & action plan	Director of Culture and Improvement	Assurance	Deferred to July Board
07/05/2020	Learning from Deaths Quarterly Report	Medical Director	Assurance	To be included in update to August Board
07/05/2020	Use of Trust Seal	Director of Corporate Affairs	Assurance	To be included in update to August Board
07/05/2020	Committee ToR, workplans and effectiveness reviews	Director of Corporate Affairs	Assurance	Deferred to July Board
04/06/2020	Advancing Quality Programme Progress Report	Medical Director / Chief Nurse	Assurance	To be included in update to September Board
04/06/2020	Guardian of Safe Working	Medical Director / Guardian of Safe Working	Assurance	To be included in update to September Board
04/06/2020	ICP Full Year Update	Chief Executive	Assurance	Deferred to August Board
04/06/2020	Learning from Deaths Annual Report	Medical Director	Assurance	Deferred to October Board