

# MEETING OF THE BOARD OF DIRECTORS IN PUBLIC

## AGENDA

**Date:** Thursday 3<sup>rd</sup> September 2020  
**Time:** 09:00 – 12:00  
**Venue:** Boardroom, King’s Mill Hospital and Virtual Meeting

	Time	Item	Status	Paper
1.	09:00	<b>Welcome</b>		
2.		<b>Declarations of Interest</b> To declare any pecuniary or non-pecuniary interests <i>Check – Attendees to declare any potential conflict of items listed on the agenda to the Director of Corporate Affairs on receipt of agenda, prior to the meeting.</i>	Declaration	Verbal
3.		<b>Apologies for Absence</b> Quoracy check: (s3.22.1 SOs: no business shall be transacted at a meeting of the Board unless at least 2/3rds of the whole number of Directors are present including at least one ED and one NED)	Agree	Verbal
4.	09:00	<b>Minutes of the meeting held on 6<sup>th</sup> August 2020</b> To be agreed as an accurate record	Agree	Enclosure 4
5.	09:05	<b>Matters Arising/Action Log</b>	Update	Enclosure 5
6.	09:10	<b>Chair’s Report</b>	Assurance	Enclosure 6
7.	09:15	<b>Chief Executive’s Report</b>  <ul style="list-style-type: none"> <li>Recovery Committee Report of the Committee (last meeting)</li> </ul>	Assurance	Enclosure 7
8.	09:25	<b>Recovery Plan</b> Report of the Chief Operating Officer	Assurance	Enclosure 8
<b>Strategy</b>				
9.	09:35	<b>Strategic Priority 3 – To maximise the potential of our workforce</b>  <ul style="list-style-type: none"> <li><b>Guardian of Safe Working</b> Report of the Medical Director / Guardian of Safe Working</li> </ul>	Assurance	Enclosure 9.1
10.	09:45	<b>Patient Story – Ricky’s Story</b> Justin Wyatt, Charge Nurse	Assurance	Presentation
BREAK (10 mins)				
<b>Operational</b>				
11.	10:15	<b>Single Oversight Framework Performance – Monthly Report</b> Report of the Executive	Consider	Enclosure 11

	Time	Item	Status	Paper
<b>Governance</b>				
12.	11:10	<b>Constitution</b> Report of the Director of Corporate Affairs	Approval	Enclosure 12
13.	11:20	<b>Outstanding Service – Clinical Illustration</b> Report of Lisa McCourt, Chief Medical Photographer and Department Head	Assurance	Presentation
14.	11:30	<b>Communications to wider organisation</b> (Agree Board decisions requiring communication to Trust)	Agree	Verbal
15.		<b>Any Other Business</b>		
16.		<b>Date of next meeting</b> The next scheduled meeting of the Board of Directors to be held in public will be <b>1<sup>st</sup> October 2020, Boardroom, King’s Mill Hospital</b>		
17.		<b>Chair Declares the Meeting Closed</b>		
18.		<b>Questions from members of the public present</b> (Pertaining to items specific to the agenda)		
		<b>Resolution to move to the closed session of the meeting</b> In accordance with Section 1 (2) Public Bodies (Admissions to Meetings) Act 1960, members of the Board are invited to resolve: <i>“That representatives of the press and other members of the public, be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.”</i>		

### Board of Directors Information Library Documents

The following information items are included in the Reading Room and should have been read by Members of the meeting.

Enc 07	• Recovery Committee – previous minutes
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**Public Board of Directors**  
***Items deferred***

<b>Date Due</b>	<b>Item</b>	<b>Presenter</b>	<b>Note/Item For</b>	<b>Decision</b>
07/05/2020	7 day Hospital Services – Board Assurance Framework	Medical Director	Assurance	Currently paused
04/06/2020	Guardian of Safe Working	Medical Director / Guardian of Safe Working	Assurance	To be included in update to September Board
04/06/2020	Learning from Deaths Annual Report	Medical Director	Assurance	Deferred to October Board