

MEETING OF THE BOARD OF DIRECTORS IN PUBLIC

AGENDA

Date: Thursday 1st October 2020
Time: 09:00 – 12:30
Venue: Boardroom, King’s Mill Hospital and Virtual Meeting

	Time	Item	Status	Paper
1.	09:00	Welcome		
2.		Declarations of Interest To declare any pecuniary or non-pecuniary interests <i>Check – Attendees to declare any potential conflict of items listed on the agenda to the Director of Corporate Affairs on receipt of agenda, prior to the meeting.</i>	Declaration	Verbal
3.		Apologies for Absence Quoracy check: (s3.22.1 SOs: no business shall be transacted at a meeting of the Board unless at least 2/3rds of the whole number of Directors are present including at least one ED and one NED)	Agree	Verbal
4.	09:00	Minutes of the meeting held on 3rd September 2020 To be agreed as an accurate record	Agree	Enclosure 4
5.	09:05	Matters Arising/Action Log	Update	Enclosure 5
6.	09:10	Chair’s Report	Assurance	Enclosure 6
7.	09:15	Chief Executive’s Report <ul style="list-style-type: none"> Recovery Committee Report of the Committee (last meeting) 	Assurance	Enclosure 7
Strategy				
8.	09:25	Strategic Priority 2 - To promote and support health and wellbeing <ul style="list-style-type: none"> Freedom to Speak Up (FTSU) Report of the FTSU Guardian National flu immunisation programme 2020/21 update Report of the Director of People Violence, Aggression and Restraint Assurance Report Report of the Chief Nurse 	Assurance Assurance Assurance	Enclosure 8.1 Enclosure 8.2 Enclosure 8.3
9.	09:55	Strategic Priority 3 – To maximise the potential of our workforce <ul style="list-style-type: none"> Staff Survey – actions to address bullying and harassment Report of the Director of Culture and Improvement Workforce Race Equality Standard Report (WRES) and Workforce Disability Equality Standard Report (WDES) Report of the Director of People 	Assurance Assurance	Enclosure 9.1 Enclosure 9.2

	Time	Item	Status	Paper
10.	10:15	Strategic Priority 4 – To continuously learn and improve <ul style="list-style-type: none"> • Research Strategy – quarterly update Elizabeth Gemmill, Research and Innovation Director 	Assurance	Enclosure 10.1
11.	10:25	Strategic Priority 5 – To achieve better value <ul style="list-style-type: none"> • ICP Strategic Objectives update – Q1 Report of the Chief Executive 	Assurance	Enclosure 11.1
12.	10:35	Patient Story – Kerry-Ann and Lucas’ Story – Maternity Services Report of the Chief Nurse	Assurance	Presentation
BREAK (10 mins)				
Operational				
13.	11:05	Single Oversight Framework Performance – Monthly Report Report of the Executive	Consider	Enclosure 13
14.	11:45	Winter Plan Report of the Chief Operating Officer	Approval	Enclosure 14
Governance				
15.	11:55	Assurance from Sub Committees <ul style="list-style-type: none"> • Audit and Assurance Committee Report of the Committee Chair (last meeting) • Finance Committee Report of the Committee Chair (last meeting) • Quality Committee Report of the Committee Chair (last meeting) • People, Culture and Improvement Committee Report of the Committee Chair (last meeting) 	Assurance	Enclosure 15.1
			Assurance	Verbal
			Assurance	Enclosure 15.3
			Assurance	Enclosure 15.4
16.	12:20	Outstanding Service Video	Assurance	Presentation
17.	12:25	Communications to wider organisation (Agree Board decisions requiring communication to Trust)	Agree	Verbal
18.		Any Other Business		
19.		Date of next meeting The next scheduled meeting of the Board of Directors to be held in public will be 5th November 2020, Boardroom, King’s Mill Hospital		
20.		Chair Declares the Meeting Closed		
21.		Questions from members of the public present (Pertaining to items specific to the agenda)		

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		<p>Resolution to move to the closed session of the meeting In accordance with Section 1 (2) Public Bodies (Admissions to Meetings) Act 1960, members of the Board are invited to resolve: <i>“That representatives of the press and other members of the public, be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.”</i></p>		

Board of Directors Information Library Documents

The following information items are included in the Reading Room and should have been read by Members of the meeting.

Enc 07	• Recovery Committee – previous minutes
Enc 13	• Nursing & Midwifery monthly safe staffing report
Enc 15.1	• Audit and Assurance Committee – previous minutes
Enc 15.2	• Finance Committee – previous minutes
Enc 15.3	• Quality Committee – previous minutes
Enc 15.4	• People, Culture and Improvement Committee – previous minutes

Public Board of Directors
Items deferred

Date Due	Item	Presenter	Note/Item For	Decision
07/05/2020	7 day Hospital Services – Board Assurance Framework	Medical Director	Assurance	Currently paused
04/06/2020	Learning from Deaths Annual Report	Medical Director	Assurance	Deferred to November Board