

MEETING: FULL COUNCIL OF GOVERNORS AGENDA

Date: Tuesday 14th May 2024

Time: 17:30 – 20:00

Venue: Lecture Theatre 2, Education Centre, King’s Mill Hospital

	Time	Item	Status (Do not use NOTE)	Paper
1.	17:30	Apologies for Absence <i>Quoracy Check (50% of public Governors present)</i>	Agree	Verbal
2.	17:30	Declarations of Interest To declare any pecuniary or non-pecuniary interest <i>Check – Attendees to declare any potential conflict or items listed on the agenda to Head of Corporate Affairs & Company Secretary on receipt of agenda, prior to the meeting.</i>	Declaration	Verbal
3.	17:30	Minutes of the meeting held on 13th February 2024 <i>To be agreed as an accurate record</i>	Agree	Enclosure 3
4.	17:30	Matters Arising/Action Log	Approve	Enclosure 4
5.	17:35	Patient Story - The Community Diagnostic Centre – Reducing waiting times for patients James Thomas, CDC Clinical Lead, and Rich Cotterill, Associate Director of People	Assurance	Presentation
6.	18:05	Chair’s Report Claire Ward, Chair	Assurance	Enclosure 6
7.	18:10	Chief Executive’s Report Paul Robinson, Chief Executive	Assurance	Enclosure 7
8.	18:30	Lead Governor Report (incorporating Membership and Engagement) Liz Barrett, Lead Governor	Assurance	Enclosure 8
9.	18:35	15 Steps Feedback Sally Whittlestone, Corporate Matron	Assurance	Enclosure 9
10.	18:45	Quality Priorities Kate Wright, Associate Chief AHP	Assurance	Enclosure 10
11.	18:55	Improvement Faculty Update Jim Millns, Associate Director of Transformation	Assurance	Enclosure 11
12.	19:05	Fit and Proper Person Annual Report Sally Brook Shanahan, Director of Corporate Affairs	Assurance	Enclosure 12

	Time	Item	Status (Do not use NOTE)	Paper
13.	19:15	<p>Report from Board Sub-Committees</p> <ul style="list-style-type: none"> • Audit & Assurance Committee Manjeet Gill, Non-Executive Director Ian Holden, Governor Observer Neal Cooper, Governor Observer • Quality Committee Aly Rashid, Non-Executive Director Peter Gregory, Governor Observer Pam Kirby, Governor Observer • Finance Committee Graham Ward, Non-Executive Director Sam Musson, Governor Observer Kevin Stewart, Governor Observer • People Committee Steve Banks, Non-Executive Director John Wood, Governor Observer Dean Wilson, Governor Observer • Partnerships and Communities Committee Barbara Brady, Non-Executive Director Tracy Burton, Governor Observer John Dove, Governor Observer 	Assurance Assurance Assurance Assurance Assurance	Enclosure 13.1 Enclosure 13.2 Enclosure 13.3 Enclosure 13.4 Enclosure 13.5
14.	19:40	<p>Council of Governors Matters/Statutory Duties</p> <ul style="list-style-type: none"> • Report of the Remuneration Committee <ul style="list-style-type: none"> ○ Chair's Appraisal Barbara Brady, NED and Senior Independent Director and Liz Barrett, Lead Governor ○ Appointment of Vice Chair as Acting Chair Sally Brook Shanahan, Director of Corporate Affairs 	Approve Approve	Enclosure 14.1 Enclosure 14.2
15.	19:50	Outstanding Service – Mealtime Volunteers – Supporting nutrition and hydration across the Trust	Assurance	Presentation
16.	19:55	Questions from Members of Public Claire Ward, Chair	Consider	Verbal
17.	19:55	Escalations to the Board of Directors Claire Ward, Chair	Agree	Verbal
18.	20:00	Any Other Business <i>(items to be notified to the Director of Corporate Affairs 3 clear working days before the meeting)</i>		

	Time	Item	Status (Do not use NOTE)	Paper
19.		Date & Time of Next Meeting Date: Tuesday 13 th August 2024 Time: 5:30pm – 8:00pm Venue: Lecture Theatre 2, King's Mill Hospital		