

MEETING OF THE BOARD OF DIRECTORS IN PUBLIC

AGENDA

Date: Thursday 6th June 2024
Time: 09:00 – 12:00
Venue: Boardroom, King's Mill Hospital

	Time	Item	Status	Paper
1.	09:00	Welcome		
2.		Declarations of Interest To declare any pecuniary or non-pecuniary interests not already declared on the Trust's Register of Interest :- https://www.sfh-tr.nhs.uk/about-us/register-of-interests/ <i>Check – Attendees to declare any potential conflict of items listed on the agenda to the Director of Corporate Affairs on receipt of agenda, prior to the meeting.</i>	Declaration	Verbal
3.		Apologies for Absence Quoracy check: (s3.22.1 SOs: no business shall be transacted at a meeting of the Board unless at least 2/3rds of the whole number of Directors are present including at least one ED and one NED)	Agree	Verbal
4.	09:00	Minutes of the meeting held on 2nd May 2024 To be agreed as an accurate record	Agree	Enclosure 4
5.	09:05	Action Tracker	Update	Enclosure 5
6.	09:10	Acting Chair's Report • Council of Governors highlight report	Assurance Assurance	Enclosure 6 Enclosure 6.1
7.	09:15	Acting Chief Executive's Report	Assurance	Enclosure 7
Strategy				
8.	09:25	Strategic Objective 1 – Provide outstanding care in the best place at the right time • Maternity Update Report of the Director of Midwifery ○ Safety Champions update ○ Maternity Perinatal Quality Surveillance Model	Assurance	Enclosure 8.1
9.	09:45	Strategic Objective 2 – Empower and support our people to be the best they can be • Guardian of Safe Working Report of the Acting Medical Director	Assurance	Enclosure 9.1
10.	10:05	Strategic Objective 5 – Sustainable use of resources and estate • 2024/2025 Plan Report of the Chief Financial Officer	Assurance	Enclosure 10.1

	Time	Item	Status	Paper
11.	10:20	Staff Story – Making our People Promise a reality – Working at Sherwood Forest Hospitals Director of People	Assurance	Presentation
BREAK (10 mins)				
Strategy				
12.	10:50	People Strategy Report of the Director of People	Approval	Enclosure 12
Governance				
13.	11:05	Board Assurance Framework Report of the Acting Chief Executive	Approval	Enclosure 13
14.	11:20	Use of the Trust Seal Report of the Director of Corporate Affairs	Assurance	Enclosure 14
15.	11:25	Assurance from Sub Committees <ul style="list-style-type: none"> • Finance Committee Report of the Committee Chair (last meeting) • Quality Committee Report of the Committee Chair (last meeting) <ul style="list-style-type: none"> ○ Quality Committee Annual Report • People Committee Report of the Committee Chair (last meeting) <ul style="list-style-type: none"> ○ People Committee Annual Report • Charitable Funds Committee Report of the Committee Chair (last meeting) <ul style="list-style-type: none"> ○ Charitable Funds Committee Annual Report 	Assurance Assurance Assurance Assurance	Enclosure 15.1 Enclosure 15.2 Enclosure 15.3 Enclosure 15.4
16.	11:45	Outstanding Service - Supporting People Living with Dementia - First specialist Admiral Nurse appointed to support people living with dementia	Assurance	Presentation
17.	11:50	Communications to wider organisation (Agree Board decisions requiring communication to Trust)	Agree	Verbal
18.	11:55	Any Other Business		
19.		Date of next meeting The next scheduled meeting of the Board of Directors to be held in public will be 4th July 2024, Boardroom, King’s Mill Hospital		
20.		Chair Declares the Meeting Closed		
21.		Questions from members of the public present (Pertaining to items specific to the agenda)		
		Resolution to move to the closed session of the meeting In accordance with Section 1 (2) Public Bodies (Admissions to Meetings) Act 1960, members of the Board are invited to resolve: <i>“That representatives of the press and other members of the public, be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.”</i>		

Board of Directors Information Library Documents

The following information items are included in the Reading Room and should have been read by Members of the meeting.

Enc 13	<ul style="list-style-type: none">• Significant Risks Summary• Finance Committee – previous minutes• Quality Committee – previous minutes• People Committee – previous minutes• Charitable Funds Committee – previous minutes• Committee Effectiveness Review – Charitable Funds Committee• Community Involvement Headline Report
Enc 15.1	
Enc 15.2	
Enc 15.3	
Enc 15.4	
Enc 15.4	