

**Audit and Assurance Committee Chair’s Highlight Report to Board**

<b>Subject:</b>	Audit and Assurance Committee	<b>Date:</b>	13 <sup>th</sup> June 2024
<b>Prepared By:</b>	Manjeet Gill – Chair of Audit and Assurance Committee		
<b>Approved By:</b>	Manjeet Gill – Chair of Audit and Assurance Committee		
<b>Presented By:</b>	Manjeet Gill – Chair of Audit and Assurance Committee		
<b>Purpose: Committee Chair’s report to Board</b>			
		<b>Assurance</b>	Significant

<b>Matters of Concern or Key Risks Escalated for Noting / Action</b>	<b>Major Actions Commissioned / Work Underway</b>
	<p>Internal Audit progress report – positive assurance on progress in first quarter</p> <p>Single Tender Waivers – item referred to next Committee, to enable a fuller discussion and assurance on key items and themes.</p>
<b>Positive Assurances to Provide</b>	<b>Decisions Made (include BAF review outcomes)</b>
<p>Counter Fraud Annual report -compliance in all key areas.</p> <p>Internal Audit Annual report ( including Head of Internal Audit Opinion) Significant Assurance from Internal Audit</p> <p>External Audit Report – significant assurance with some minor recommendations with regards to Value for Money and future efficiency plans.</p> <p>Annual Audited Accounts, including the Management Representation Letter and The Going Concern Assessment Risk Committee Report.</p> <p>Register of Interest – The achievement of targets in first quarter were very positive and exceeded previous first quarter reports in this area.</p>	<p>Final Annual Report ( including the Annual Governance Statement) approved and recommended to Board for approval.</p> <p>Final Quality Accounts approved and recommended to Board for approval.</p>

**Comments on effectiveness of the meeting**

It was recommended that next year we have a separate extraordinary Committee for Annual reports and Accounts to enable timely focus ad approvals needed for Extraordinary Board, which follows on from this Committee.

**Items recommended for consideration by other Committees**