

TERMS OF REFERENCE

Name of Committee	PARTNERSHIPS AND COMMUNITIES COMMITTEE
Constitution	The Board of Directors hereby resolves to establish a committee to be known as the Partnerships and Communities Committee.
Membership	Three Non-Executive Directors one of whom shall be nominated as Chair and one as Vice Chair. The Chair of the Committee shall be appointed by the Board of Directors. The Chair of the Trust shall not be a member of the Committee.
Attendance at Meetings	The following will be in attendance at meetings: <ul style="list-style-type: none"> • Chief Executive • Medical Director • Director of Strategy and Partnerships • Associate Director of Strategy and Partnerships <p>Executive Directors shall send deputies if they are unable to attend.</p> <p>All other Directors shall be invited to attend, particularly when the Committee is discussing areas of risk or operation that are the responsibility of that director.</p> <p>The Committee shall determine other attendees as required to fulfil its Work Programme.</p>
Role	The principal purpose of the Partnerships and Communities Committee is to Report on System Wide activities in order to give assurance to the Board that the Trust is fulfilling its role as an anchor organisation and to assess the priorities and benefits from strategic partnerships.
Duties P&CoWP4 P&CoWP5 P&CoWP10 P&CoWP6 P&CoWP7	Receive, refine and review the Trust's Partnership Plan and oversee its implementation. Monitor and keep under review Principal Risk 6 – Working more closely with local health and care partners does not fully deliver the required benefits. Receive and assess key updates from strategic forums in the System and provide assurance to the Board that the Trust is championing those aspects of its overall Strategy that are executed through strategic partnerships. Analyse gaps in partnerships arrangements and propose options for solutions. Assess the impact of the Provider Collaborative at Scale and monitor the effectiveness of the Trust's response. Monitor the effectiveness of the Trust's role as an anchor organisation to include: <ul style="list-style-type: none"> • The adequacy and impact of the Trust's contribution to the health inequalities and prevention agenda.

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	<ul style="list-style-type: none"> • The enhancement of local employment opportunities. • The maintenance of strategic partnerships with the education sector. • The development and maintenance of links with the wider determinants of health and wellbeing including housing. <p>Provide reports of items for escalation to the Board.</p>
Serviced By	<p>Corporate Secretariat whose duties include:</p> <ul style="list-style-type: none"> • Agreement of meeting agendas with the Committee Chair. • Advising the Committee on pertinent areas and ensure it is fully informed of activities in its Sub-Committees. • Ensuring minutes and collation of papers are undertaken. • Ensure papers for the meeting are distributed one week prior to the meeting.
Frequency of Meetings	Meetings shall be held bi-monthly.
Required Attendance	Members should attend the majority of meetings 5/6.
Quorum	Two Non-Executive Members (one of whom must be the Committee Chair or Vice Chair), and one Executive Director.
Reporting Procedures	The Committee Chair shall draw to the attention of the Board of Directors any issues that require disclosure or escalation.
Minutes Circulated To	The Corporate Secretariat shall circulate minutes of meetings to all members within five days of the meeting.
Date Approved	TBC
Process For Monitoring The Effectiveness Of The Above P&CoWP8	The Committee shall conduct an annual review of its work and these terms of reference and make recommendations to the Board of Directors as necessary.