

**Board of Directors (Public) - Cover Sheet**

<b>Subject:</b>	Application of Trust Seal		<b>Date:</b> 7 <sup>th</sup> March 2024
<b>Prepared By:</b>	Clare Jones, Corporate PA		
<b>Approved By:</b>	Sally Brook Shanahan, Director of Corporate Affairs		
<b>Presented By:</b>	Sally Brook Shanahan, Director of Corporate Affairs		
<b>Purpose</b>			
This report serves to provide the Board with a comprehensive overview of the Trust's use of the Official Seal, ensuring transparency and accountability in its application.		<b>Approval</b>	
		<b>Assurance</b>	X
		<b>Update</b>	
		<b>Consider</b>	
<b>Strategic Objectives</b>			
Provide outstanding care in the best place at the right time	Improve health and well-being within our communities	Empower and support our people to be the best they can be	To continuously learn and improve
			Sustainable use of resources and estate
			Work collaboratively with partners in the community
<b>Identify which Principal Risk this report relates to:</b>			
PR1	Significant deterioration in standards of safety and care		
PR2	Demand that overwhelms capacity		
PR3	Critical shortage of workforce capacity and capability		
PR4	Failure to achieve the Trust's financial strategy		
PR5	Inability to initiate and implement evidence-based Improvement and innovation		
PR6	Working more closely with local health and care partners does not fully deliver the required benefits		
PR7	Major disruptive incident		
PR8	Failure to deliver sustainable reductions in the Trust's impact on climate change		
<b>Committees/groups where this item has been presented before</b>			
N/A			
<b>Acronyms</b>			
None			
<b>Executive Summary</b>			
In accordance with Standing Order 10 and the delegated authority in the Scheme of Delegation, the Sherwood Forest Hospitals (NHS) Foundation Trust Official Seal has been affixed to the following documents:			
<b><u>Seal number 109</u></b>			
<b>Between:</b>			
<i>Sherwood Forest Hospitals NHS FT and Kier Construction Ltd</i>			
<b>Details of the contract:</b>			
Demolition of the old Victorian Building and associated Service Divisions located at Mansfield Community Hospital			
Signed/Sealed by the Chief Executive Officer and the Chief Financial Officer			
Dated: 26 <sup>th</sup> January 2024			

**Seal number 110**

**Between:**

Sherwood Forest Hospitals NHS FT and Bizspace Ltd

**Details of the contract:**

Five-year lease for Byron Court

Signed/Sealed by the Chief Executive and Chief Financial Officer

Dated 7<sup>th</sup> February 2024

**Seal number 111**

**Between:**

Sherwood Forest Hospitals NHS FT and Bevan Brittan

**Details of the contract:**

Appointment of WSP UK Ltd in relation to the Provision of Asset Surveying and Scheduling of Programmed Maintenance Works at KMH, MCH and Newark Hospital

Signed/Sealed by the Chief Executive and Chief Financial Officer

Dated 23<sup>rd</sup> February 2024

**Seal number 112**

**Between:**

Sherwood Forest Hospitals NHS FT and Bevan Brittan

**Details of the contract:**

Survey Deed in relation to the Project Agreement for KHM, MCH and Newark Hospital

Signed/Sealed by the Chief Executive and Chief Financial Officer

Dated 23<sup>rd</sup> February 2024

**Seal number 113**

**Between:**

Sherwood Forest Hospitals NHS FT and Bevan Brittan

**Details of the contract:**

Letter of Appointment of Fire Safety Engineer relating to Fire Safety Requirements at KMH, MCH and Newark Hospital

Signed/Sealed by the Chief Executive and Chief Financial Officer

Dated 23<sup>rd</sup> February 2024

**Seal number 114**

**Between:**

Sherwood Forest Hospitals NHS FT, NHS Property Services Ltd, Nottinghamshire Healthcare NHS Foundation Trust and Bevan Brittan

**Details of the contract:**

Enabling Works Licence relating to land at Mansfield Community Hospital

Signed/Sealed by the Chief Executive and Chief Financial Officer

Dated 28<sup>th</sup> February 2024

The Board is asked to **NOTE** the use of the Trust Seal.