

PUBLIC BOARD ACTION TRACKER

Key	
Red	Action Overdue
Amber	Update Required
Green	Action Complete
Grey	Action Not Yet Due

Item No	Date	Action	Committee	Sub Committee	Deadline	Exec Lead	Action Lead	Progress	Rag Rating
23/356.1	02/11/2023	Consideration to be given to how other significant roles, for example pharmacists and clinical scientists, can be included in future staffing reports to the Board of Directors	Public Board of Directors	None	02/06/2024 06/06/2024	D Selwyn / P Bolton		<p>Update 17/04/2024 Clinical Support, Therapies & Outpatients (CSTO) presenting workforce paper to People Committee on 28th May 2024</p> <p>Update 21/05/2024 NMAHP Staffing paper has statutory content. These groups do not form part of these professions. CSTO taking specific workforce paper to the upcoming People Committee. Complete</p>	Green
24/039	01/02/2024	Divisional breakdown within Freedom to Speak Up (FTSU) Guardian report to be shown as a percentage of workforce in future reports.	Public Board of Directors	None	01/08/2024	S Brook Shanahan	K Bosworth		Grey
24/106.2	04/04/2024	Report to be provided to the People Committee in relation to the actions being taken to address diversity within the Trust, particularly people in senior leadership roles	Public Board of Directors	People Committee	01/08/2024	R Simcox		<p>Update 24/04/2024 Item to be presented at the July meeting of the People Committee</p>	Grey
24/108.1	04/04/2024	Method for tracking cases of third and fourth degree tears for any ongoing harm to be developed	Public Board of Directors	None	06/06/2024	P Bolton	P Shore	<p>Update 24/04/2024 Director of Midwifery to work with the Trust Perinatal Pelvic Health Service Lead to look at options for tracking.</p> <p>Update 21/05/2024 Service established April 2024. Agreed at Quality Committee to report in August 2024 Complete</p>	Green
24/108.2	04/04/2024	Report to be provided to the Quality Committee in relation to the work of the Lower Pelvic Floor Team, particularly the impact of their work on third and fourth degree tears.	Public Board of Directors	Quality Committee	04/07/2024	P Bolton	P Shore	<p>Update 17/04/2024 On agenda for June meeting of the Quality Committee</p>	Grey
24/108.3	04/04/2024	Quality Committee workplan to be reviewed to ensure appropriate assurance is provided on key services	Public Board of Directors	Quality Committee	06/06/2024	P Bolton		<p>Update 17/04/2024 On agenda for April meeting of the Quality Committee</p> <p>Update 21/05/2024 Reviewed at Quality Committee on 20th May 2024 and three deep dives have been agreed for this year. Complete</p>	Green
24/140	02/05/2024	Method of capturing and presenting data in relation to acuity in a meaningful way to be developed	Public Board of Directors	None	04/07/2024	D Selwyn			Grey

24/142.1	02/05/2024	Assurance and description of the establishment review process, methodology used and mandated national safe staffing requirements to provide assurance on the driver for the increase in nursing and midwifery staffing to be provided to the People Committee	Public Board of Directors	People Committee	01/08/2024	P Bolton			Grey
24/142.2	02/05/2024	Consideration to be given to amending the timing of the presentation to the Board of Directors of the Nursing, Midwifery and Allied Health Professions (AHP) Staffing 6 monthly report	Public Board of Directors	None	06/06/2024	P Bolton		Update 21/05/2024 Biannual staffing paper moved to March and October, with monthly staffing paper provided to the People Committee Reading Room Complete	Green
24/142.3	02/05/2024	Video to be presented to the Board of Directors highlighting the work of the rota co-ordinators	Public Board of Directors	None	TBC	R Simcox		Update 17/05/2024 A future People Story will be developed that captures a behind the scenes story regarding preparations for a medical rota and the teams involved in Junior Doctor change over Complete	Green
24/144.1	02/05/2024	Information in relation to e.coli infections to be added to the IPC report for Quality Committee.	Public Board of Directors	Quality Committee	06/06/2024	P Bolton		Update 21/05/2024 Full annual IPC report to include E-Coli and other infections circulated and discussed at the Quality Committee. Complete	Green
24/144.2	02/05/2024	Information in relation to the number of staff grievances going through to a legal stage to be included in the employee relations report to the People Committee	Public Board of Directors	People Committee	06/06/2024	R Simcox		Update 17/05/2024 Information will be included in future reports provided to the People Committee Complete	Green