

King's Mill Hospital
Mansfield Road
Sutton in Ashfield
Nottinghamshire
NG17 4JL

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09 Jul, 2026

[REDACTED]

Dear Sir/Madam

Freedom of Information Act (FOI) 2000 - Request for Information Reference:
Homelessness and Duty to Refer

I am writing in response to your request for information under the FOI 2000.

I can confirm in accordance with Section 1 (1) of the Freedom of Information Act 2000 that we do hold some of the information you have requested. A response to each part of your request is provided below. Please accept our sincere apologies for the delay.

Home, Community, Hospital.

FOI Request / Question	Question Response	Is there an exemption?	Exemption	Exemption Details																																							
1. Hospital Inpatients Identified as Homeless a. The total number of patients identified as experiencing homelessness while admitted to hospital during the period 1 January 2025 – 31 December 2025. b. If possible, please provide a breakdown by month. c. If homelessness is recorded in your patient record system, please indicate the field name or coding used (e.g., "No Fixed Abode", "Housing Status", etc).	<table><tr><th>Residential Status</th><th>No Fixed Abode</th><th>Not Stated; Not known</th></tr><tr><td>Jan-25</td><td>5</td><td>0</td></tr><tr><td>Feb-25</td><td>5</td><td>0</td></tr><tr><td>Mar-25</td><td>5</td><td>0</td></tr><tr><td>Apr-25</td><td>2</td><td>0</td></tr><tr><td>May-25</td><td>2</td><td>0</td></tr><tr><td>Jun-25</td><td>3</td><td>0</td></tr><tr><td>Jul-25</td><td>5</td><td>1</td></tr><tr><td>Aug-25</td><td>0</td><td>1</td></tr><tr><td>Sep-25</td><td>6</td><td>0</td></tr><tr><td>Oct-25</td><td>4</td><td>1</td></tr><tr><td>Nov-25</td><td>2</td><td>0</td></tr><tr><td>Dec-25</td><td>5</td><td>0</td></tr></table>	Residential Status	No Fixed Abode	Not Stated; Not known	Jan-25	5	0	Feb-25	5	0	Mar-25	5	0	Apr-25	2	0	May-25	2	0	Jun-25	3	0	Jul-25	5	1	Aug-25	0	1	Sep-25	6	0	Oct-25	4	1	Nov-25	2	0	Dec-25	5	0			
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Nov-25	2	0																																									
Dec-25	5	0																																									
2. Duty to Refer Referrals a. The total number of Duty to Refer referrals made to local housing authorities for patients identified as homeless during the same period 1 January 2025 – 31 December 2025.	Information not held. Under Section 16 of the Act we have a duty to provide advice and assistance. Please contact Ashfield District Council on foi@ashfield.gov.uk , or Nottinghamshire City Council on https://www.nottinghamshire.gov.uk/council-and-																																										

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b. If available, please provide a breakdown by month.	democracy/information-requests-and-rights/freedom-of-information-and-environmental-information-regulation-requests/submit-request who may hold this information.			
3. Service or Policy Data a. Does the trust have a dedicated homelessness liaison nurse, social worker, or specialist team? b. Are there formal policies or procedures for identifying homelessness on admission and throughout treatment? c. What training does the trust provide for staff on: i. Identifying homelessness ii. The Duty to Refer under the Homelessness Reduction Act 2017? d. If available, please provide any written guidance, protocols, or discharge guidance given to staff to support patients experiencing homelessness. If any of this information is publicly available, please provide the relevant links.	a. No b. Reference to homelessness made in Discharge Policy but no specific policy on homelessness c. i. None, ii. None d. Discharge policy is on Trust intranet and Trust website https://www.sfh-tr.nhs.uk/about-us/regulatory-information/clinical-policies/.			

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Home, Community, Hospital.

Outstanding Care,
Compassionate People,
Healthier Communities



Sherwood Forest Hospitals
NHS Foundation Trust

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Patient Experience Team
01623 672222
sfh-tr.pet@nhs.net



We are proud to be
a smoke-free site

Trust Chair Graham Ward
Chief Executive Jon Melbourne

I trust this information answers your request. Should you have any further enquiries or queries about this response please do not hesitate to contact me. However, if you are unhappy with the way in which your request has been handled, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to: Sally Brook Shanahan, Director of Corporate Affairs, King's Mill Hospital, Mansfield Road, Sutton in Ashfield, Nottinghamshire, NG17 4JL or email sally.brookshanahan@nhs.net.

If you are dissatisfied with the outcome of the internal review, you can apply to the Information Commissioner's Office, who will consider whether we have complied with our obligations under the Act and can require us to remedy any problems. Generally, the Information Commissioner's Office cannot decide unless you have exhausted the internal review procedure. You can find out more about how to do this, and about the Act in general, on the Information Commissioner's Office website at: <https://ico.org.uk/your-data-matters/official-information/>.

Complaints to the Information Commissioner's Office should be sent to FOI/EIR Complaints Resolution, Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. Telephone 0303 1231113, email casework@ico.org.uk.

If you would like this letter or information in an alternative format, for example large print or easy read, or if you need help with communicating with us, for example because you use British Sign Language, please let us know. You can call us on 01623 672232 or email sfh-tr.foi.requests@nhs.net.

Yours faithfully

Information Governance Team

All information we have provided is subject to the provisions of the Re-use of Public Sector Information Regulations 2015. Accordingly, if the information has been made available for re-use under the [Open Government Licence](#) (OGL) a request to re-use is not required, but the licence conditions must be met. You must not re-use any previously unreleased information without having the consent from Sherwood Forest Hospitals NHS Foundation Trust. Should you wish to re-use previously unreleased information then you must make your request in writing. All requests for re-use will be responded to within 20 working days of receipt.