

Charitable Funds Committee Highlight Report to Board of Directors

Subject:	Charitable Funds Committee Update	Date: 24 th October 2023
Prepared By:	Sally Brook Shanahan, Director of Corporate Affairs	
Approved By:	Andrew Rose-Britton, Committee Chair	
Presented By:	Andrew Rose-Britton, Committee Chair	
Purpose		
	Assurance	

Matters of Concern or Key Risks to Escalate	Major Actions Commissioned / Work Underway
<ul style="list-style-type: none"> Delays with progress to create 16 enhanced End of life rooms. Final costings and designs awaited. Full attendance required at the reconvened meeting on 13th November 2023 to ensure progress is not further delayed. 	<ul style="list-style-type: none"> A Working Part to be set up to review patients' access to TV and its cost to ensure this is equitable across all SFH hospital sites New charitable funds enquiry form developed and process for monthly review of requests by Charitable Funds Request Group. Option appraisal to be brought to the next meeting about the extension of the use of the Harlequin CRM software from Finance Department to include Charitable Funds staff as well. Review of the process for the use of charitable funds for individuals' training to ensure it is consistent and fair, including the provision for re-payment, where appropriate. A Review of Charitable Funds investments to take place prior to the expiry of the current Investment Managers' contract
Positive Assurances to Provide	Decisions Made
<ul style="list-style-type: none"> Introduction of new form for applications for charitable funds NHS Together Stage 3 recovery grant of £43K awarded for OPUS music therapy and outdoor seating for the KTC courtyard Agreement to recommend the Annual Report and Accounts and Letter of Representation to the Corporate Trustee for approval. 	<ul style="list-style-type: none"> NEW Policy approvals: External Fundraising on Hospital Site Policy and Charity Privacy Policy ANNUAL Policy updates and approvals: Charitable Funds Investment and Reserves Policy, Charitable Funds Expenditure Policy, Charitable Funds Governance Framework Policy, Charitable Funds Income Policy, Charitable Funds Legal and Statutory Information Policy and Charitable Funds Administration, Investments and Reporting Policy.

- Approval of updated Committee Terms of Reference
- Two funding request Approvals: Recliner chairs for Maternity Overnight stays and an Ultrasound scanner for Ward 22 (noting VAT Exemptions to be utilised where applicable)

Comments on Effectiveness of the Meeting

Meeting under its new chairship went well with good discussion.