

PUBLIC BOARD ACTION TRACKER

Key	
Red	Action Overdue
Amber	Update Required
Green	Action Complete
Grey	Action Not Yet Due

Item No	Date	Action	Committee	Sub Committee	Deadline	Exec Lead	Action Lead	Progress	Rag Rating
24/183.2	06/06/2024	Sub-committee annual reports to follow same format	Public Board of Directors	None	Apr-25	S Brook Shanahan			Grey
24/223	04/07/2024	Information in relation to the cost of maintaining the current IT landscape, and what the costs are likely to be in five years' time, to be reported to the Finance Committee.	Public Board of Directors	Finance Committee	06/02/2025	D Selwyn	N Turner	Update 16/10/2024 Update to be provided to Finance Committee on 29th October 2024, with a full report to Finance Committee in January 2025	Grey
24/251.1	01/08/2024	Report outlining progress in relation to Quality, Service Improvement and Redesign (QSIR) training, including lessons learned, etc. to be presented to the Quality Committee.	Public Board of Directors	Quality Committee	05/12/2024	C Hinchley		Update 21/08/2024 Improvement will be the 'Hot Topic' at the November Quality Committee meeting. Update 27/11/2024 Presented to Quality Committee on 25/11/2024 Complete	Green
24/312	03/10/2024	Update on waiting times and the impact of inequalities to be provided to the Quality Committee.	Public Board of Directors	None	05/12/2024 06/02/2025	R Eddie		Update 25/11/2024 To be presented to Quality Committee in January 2025	Grey
24/313.1	03/10/2024	Rolling death rate for alcoholic liver disease to be included in future learning from deaths reports	Public Board of Directors	None	03/04/2025	S Roe			Grey
24/314.1	03/10/2024	Consideration to be given as to how the People Committee and Board of Directors can be provided with visibility of broader staffing groups, not covered in the Nursing, Midwifery and AHP Staffing report.	Public Board of Directors	People Committee	07/11/2024 07/02/2025	R Simcox		Update 30/10/2024 On People Committee workplan for January 2025	Grey
24/314.2	03/10/2024	'Forward look' to be included in future Nursing, Midwifery and Allied Health Professions (AHP) Staffing bi-annual reports	Public Board of Directors	None	06/03/2025	P Bolton			Grey
24/314.3	03/10/2024	Results and learning from the annual leave audit, particularly in relation to overtaken leave, to be presented to the Quality Committee	Public Board of Directors	Quality Committee People Committee	05/12/2024 06/02/2025	S Roe		Update 24/10/2024 SR confirmed this item should be presented to People Committee not Quality Committee Update 27/11/2024 To be presented to People Committee in January 2025	Grey
24/314.4	03/10/2024	Tangible metrics for Freedom to Speak up in terms of impact to be requested from the National Guardians' Office	Public Board of Directors	None	06/02/2025	S Brook Shanahan	K Bosworth		Grey
24/316.2	03/10/2024	Ability to use foundation trust status to generate income in a different way to be explored and reported to the Finance Committee	Public Board of Directors	Finance Committee	05/12/2024	R Mills		Update 28/11/2024 This item has been discussed in Finance Committee and Board Workshop forums. Further consideration and options will be taken forward through the emerging Finance Strategy. Complete	Green

24/316.4	03/10/2024	Financial improvement to be included on the agenda for People Committee and Quality Committee	Public Board of Directors	Quality Committee and People Committee	05/12/2024	R Simcox / S Roe / P Bolton		<p>Update 22/11/2024 Quality Impact Assessments related to financial recovery schemes are now presented to Patient Safety Committee and if high scoring/high risk will be escalated to Quality Committee.</p> <p>Update 25/11/2024 A regular item included as part of the People Committee agenda from November 2024 onwards.</p> <p>Complete</p>	Green
24/345.1	07/11/2024	Cost of unused flu vaccinations to be investigated and included in the losses and special payments report to the Audit and Assurance Committee	Public Board of Directors	Audit & Assurance Committee	06/02/2025	R Mills / R Simcox		<p>Update 25/11/2024 Details to be provided to the Audit and Assurance Committee on 16/01/2025</p>	Grey
24/345.2	07/11/2024	Confirmation required in relation to the approach to offering Covid vaccinations to staff, to enable tracking of uptake in future years	Public Board of Directors	None	06/02/2025	R Simcox		<p>Update 25/11/2024 Ask raised directly with regional team to be considered as part of next year's vaccination programme</p> <p>Complete</p>	Green
24/345.3	07/11/2024	Trajectories for uptake of the flu vaccination to be shared with members of the Board of Directors	Public Board of Directors	None	05/12/2024	R Simcox		<p>Update 25/11/2024 Weekly flu vaccination performance provided to Board of Directors, including performance against proposed trajectories.</p> <p>Complete</p>	Green
24/346	07/11/2024	Emergency Planning Policy and Business Continuity Policy to be shared with the Police	Public Board of Directors	None	05/12/2024	R Eddie	M Stone	<p>Update 25/11/2024 Complete</p>	Green
24/347.1	07/11/2024	Finance reports to include mitigated forecast to year end with highlighted risks and risk ranges	Public Board of Directors	None	05/12/2024	R Mills		<p>Update 28/11/2024 Financial Recovery has been added as an agenda item for the Finance Committee for the remainder of 2024/25; reports will include forecast scenarios including mitigations and risks.</p> <p>Complete</p>	Green
24/347.2	07/11/2024	Information on the acuity tool used when undertaking establishment reviews to be presented to Quality Committee	Public Board of Directors	Quality Committee	05/12/2024	P Bolton		<p>Update 22/11/2024 Report which was presented to People Committee has been circulated</p> <p>Complete</p>	Green
24/347.3	07/11/2024	Performance review to be presented to the Board of Directors at the end of Q3	Public Board of Directors	None	06/02/2025	D Selwyn			Grey