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RE: Freedom of Information Request

14th June 2024

Dear Sir/Madam

With reference to your request for information received on 22nd March 2024, I can confirm in accordance with Section 1 (1) of the Freedom of Information Act 2000 that we do hold the information you have requested. A response to each part of your request is provided below. Please accept our apologies for the delay.

In your request you asked:

1. What software do you use for your payroll, hr and finance solutions, how much annually do you spend on each, when does each contract expire?

Type	Software/Supplier	System Name	Contract Expiry	Cost per year
HR/Payroll	IBM	ESR	National System	No cost or contract
Finance	IBSS	Integra	31.03.2025	£30,358.78

2. Do you manage your payroll in-house or do you outsource it if so, who do you outsource it to?

In-house

3. How many people do you pay each month using your payroll solution?

Approx 6300

4. How many pensioners do you pay using your payroll solution?

None.

5. Do you use Microsoft power platform technologies such as Power Automate, Power Virtual Agents?

HR are starting to use power BI to support workforce reporting process.

6. What is the employee count in your organisation?

6,189 Substantive employees as of 26th March 2024.

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7. Do you collaborate with other organisations in the delivery of HR & Payroll shared services? If so which organisation?

No

8. Do you work with any industry experts such as ATOS, KPMG, EY, Accenture etc?

No

9. Who in your organisation is the head of service for HR and Payroll software or services and what is their role?

Rob Simcox – Director of People who has executive responsibility over HR.

I trust this information answers your request. Should you have any further enquiries or queries about this response please do not hesitate to contact me. However, if you are unhappy with the way in which your request has been handled, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to: Sally Brook Shanahan, Director of Corporate Affairs, King's Mill Hospital, Mansfield Road, Sutton in Ashfield, Nottinghamshire, NG17 4JL or email sally.brookshanahan@nhs.net.

If you are dissatisfied with the outcome of the internal review, you can apply to the Information Commissioner's Office, who will consider whether we have complied with our obligations under the Act and can require us to remedy any problems. Generally, the Information Commissioner's Office cannot decide unless you have exhausted the internal review procedure. You can find out more about how to do this, and about the Act in general, on the Information Commissioner's Office website at: <https://ico.org.uk/your-data-matters/official-information/>.

Complaints to the Information Commissioner's Office should be sent to FOI/EIR Complaints Resolution, Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. Telephone 0303 1231113, email casework@ico.org.uk.

If you would like this letter or information in an alternative format, for example large print or easy read, or if you need help with communicating with us, for example because you use British Sign Language, please let us know. You can call us on 01623 672232 or email sfh-tr.foi.requests@nhs.net.

Yours faithfully

Information Governance Team

All information we have provided is subject to the provisions of the Re-use of Public Sector Information Regulations 2015. Accordingly, if the information has been made available for re-use under the [Open Government Licence](#) (OGL) a request to re-use is not required, but the licence conditions must be met.

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Sherwood Forest Hospitals
NHS Foundation Trust

You must not re-use any previously unreleased information without having the consent from Sherwood Forest Hospitals NHS Foundation Trust. Should you wish to re-use previously unreleased information then you must make your request in writing. All requests for re-use will be responded to within 20 working days of receipt.

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