

# MEETING OF THE BOARD OF DIRECTORS IN PUBLIC

# AGENDA

**Date:** Thursday 5<sup>th</sup> September 2024  
**Time:** 09:00 – 11:15  
**Venue:** Boardroom, King's Mill Hospital

|                 | Time  | Item                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Status                 | Paper                        |
|-----------------|-------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|------------------------------|
| 1.              | 09:00 | <b>Welcome</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                        |                              |
| 2.              |       | <b>Declarations of Interest</b><br>To declare any pecuniary or non-pecuniary interests not already declared on the Trust's Register of Interest :-<br><a href="https://www.sfh-tr.nhs.uk/about-us/register-of-interests/">https://www.sfh-tr.nhs.uk/about-us/register-of-interests/</a><br><i>Check – Attendees to declare any potential conflict of items listed on the agenda to the Director of Corporate Affairs on receipt of agenda, prior to the meeting.</i> | Declaration            | Verbal                       |
| 3.              |       | <b>Apologies for Absence</b><br>Quoracy check: (s3.22.1 SOs: no business shall be transacted at a meeting of the Board unless at least 2/3rds of the whole number of Directors are present including at least one ED and one NED)                                                                                                                                                                                                                                    | Agree                  | Verbal                       |
| 4.              | 09:00 | <b>Patient Story: The Impacts of Pain and the Discharge Process</b><br>Laura Fuller, Registered Nurse                                                                                                                                                                                                                                                                                                                                                                | Assurance              | Presentation                 |
| 5.              | 09:20 | <b>Minutes of the meeting held on 1<sup>st</sup> August 2024</b><br>To be agreed as an accurate record                                                                                                                                                                                                                                                                                                                                                               | Agree                  | Enclosure 5                  |
| 6.              | 09:25 | <b>Action Tracker</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                | Update                 | Enclosure 6                  |
| 7.              | 09:30 | <b>Acting Chair's Report</b><br><br>• <b>Council of Governors Highlight Report</b>                                                                                                                                                                                                                                                                                                                                                                                   | Assurance<br>Assurance | Enclosure 7<br>Enclosure 7.1 |
| 8.              | 09:35 | <b>Acting Chief Executive's Report</b>                                                                                                                                                                                                                                                                                                                                                                                                                               | Assurance              | Enclosure 8                  |
| <b>Strategy</b> |       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                        |                              |
| 9.              | 09:45 | <b>Strategic Objective 1 – Provide outstanding care in the best place at the right time</b><br><br>• <b>Maternity Update</b><br>Report of the Director of Midwifery<br><br>○ <b>Safety Champions update</b><br>○ <b>Maternity Perinatal Quality Surveillance Model</b>                                                                                                                                                                                               | Assurance              | Enclosure 9.1                |
| 10.             | 10:00 | <b>Strategic Objective 2 – Empower and support our people to be the best they can be</b><br><br>• <b>Guardian of Safe Working</b><br>Report of the Acting Medical Director / Guardian of Safe Working                                                                                                                                                                                                                                                                | Assurance              | Enclosure 10.1               |

|                        | Time  | Item                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Status                     | Paper                                |
|------------------------|-------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|--------------------------------------|
| 11.                    | 10:15 | <b>Strategic Objective 5 – Sustainable use of resources and estate</b> <ul style="list-style-type: none"> <li>• <b>NHS England (NHSE) Investigation and Intervention Process</b><br/>Report of the Chief Financial Officer</li> </ul>                                                                                                                                                                                                                                     | Assurance                  | Enclosure 11.1                       |
| <b>BREAK (10 mins)</b> |       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                            |                                      |
| <b>Governance</b>      |       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                            |                                      |
| 12.                    | 10.45 | <b>Constitution Review</b><br>Report of the Chief Executive                                                                                                                                                                                                                                                                                                                                                                                                               | Approval                   | Enclosure 12                         |
| 13.                    | 10:50 | <b>Assurance from Sub Committees</b> <ul style="list-style-type: none"> <li>• Finance Committee<br/>Report of the Committee Chair (last meeting)</li> <li>• Partnerships and Communities Committee<br/>Report of the Committee Chair (last meeting)</li> </ul>                                                                                                                                                                                                            | Assurance<br><br>Assurance | Enclosure 13.1<br><br>Enclosure 13.2 |
| 14.                    | 11:00 | <b>Outstanding Service – Organ Donation - Changing and Saving Lives</b>                                                                                                                                                                                                                                                                                                                                                                                                   | Assurance                  | Presentation                         |
| 15.                    | 11:05 | <b>Communications to wider organisation</b><br>(Agree Board decisions requiring communication to Trust)                                                                                                                                                                                                                                                                                                                                                                   | Agree                      | Verbal                               |
| 16.                    | 11:10 | <b>Any Other Business</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                            |                                      |
| 17.                    |       | <b>Date of next meeting</b><br>The next scheduled meeting of the Board of Directors to be held in public will be <b>3<sup>rd</sup> October 2024, Boardroom, King’s Mill Hospital</b>                                                                                                                                                                                                                                                                                      |                            |                                      |
| 18.                    |       | <b>Chair Declares the Meeting Closed</b>                                                                                                                                                                                                                                                                                                                                                                                                                                  |                            |                                      |
| 19.                    |       | <b>Questions from members of the public present</b><br>(Pertaining to items specific to the agenda)                                                                                                                                                                                                                                                                                                                                                                       |                            |                                      |
|                        |       | <b>Resolution to move to the closed session of the meeting</b><br>In accordance with Section 1 (2) Public Bodies (Admissions to Meetings) Act 1960, members of the Board are invited to resolve:<br><i>“That representatives of the press and other members of the public, be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.”</i> |                            |                                      |

### Board of Directors Information Library Documents

The following information items are included in the Reading Room and should have been read by Members of the meeting.

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| <b>Enc 09.1</b><br><b>Enc 12</b><br><b>Enc 13.1</b><br><b>Enc 13.2</b><br><b>Enc 13.2</b><br><b>Enc 13.2</b> | <ul style="list-style-type: none"> <li>• <b>Nursing and Midwifery Safer Staffing Reports</b></li> <li>• <b>Constitution final version</b></li> <li>• <b>Finance Committee – previous minutes</b></li> <li>• <b>Partnerships and Communities Committee – previous minutes</b></li> <li>• <b>ICS Stakeholder Briefing</b></li> <li>• <b>ICS Strategy</b></li> </ul> |
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