

# MEETING OF THE BOARD OF DIRECTORS IN PUBLIC

# AGENDA

**Date:** Thursday 5<sup>th</sup> December 2024  
**Time:** 09:00 – 11:30  
**Venue:** Boardroom, King's Mill Hospital

	Time	Item	Status	Paper
1.	09:00	<b>Welcome</b>		
2.		<b>Declarations of Interest</b> To declare any pecuniary or non-pecuniary interests not already declared on the Trust's Register of Interest :- <a href="https://www.sfh-tr.nhs.uk/about-us/register-of-interests/">https://www.sfh-tr.nhs.uk/about-us/register-of-interests/</a> <i>Check – Attendees to declare any potential conflict of items listed on the agenda to the Director of Corporate Affairs on receipt of agenda, prior to the meeting.</i>	Declaration	Verbal
3.		<b>Apologies for Absence</b> Quoracy check: (s3.22.1 SOs: no business shall be transacted at a meeting of the Board unless at least 2/3rds of the whole number of Directors are present including at least one ED and one NED)	Agree	Verbal
4.	09:00	<b>Martha's Rule, the first patient to activate Martha's Rule</b> Kathy Smiley, Matron ACCU and CCOT	Assurance	Presentation
5.	09:20	<b>Minutes of the meeting held on 7<sup>th</sup> November 2024</b> To be agreed as an accurate record	Agree	Enclosure 5
6.	09:25	<b>Action Tracker</b>	Update	Enclosure 6
7.	09:30	<b>Acting Chair's Report</b>  • <b>Council of Governors Highlight Report</b>	Assurance Assurance	Enclosure 7 Enclosure 7.1
8.	09:35	<b>Acting Chief Executive's Report</b>	Assurance	Enclosure 8
<b>Strategy</b>				
9.	09:45	<b>Strategic Objective 1 – Provide outstanding care in the best place at the right time.</b>  • <b>Maternity Update</b> Report of the Director of Midwifery  ○ <b>Safety Champions update</b> ○ <b>Maternity Perinatal Quality Surveillance Model</b>	Assurance	Enclosure 9.1
10.	10:00	<b>Strategic Objective 5 – Sustainable use of resources and estate</b>  • <b>Financial Improvement Performance 2024 / 2025 Update</b> Report of the Chief Financial Officer	Assurance	Enclosure 10.1
BREAK				

	Time	Item	Status	Paper
<b>Governance</b>				
11.	10:40	<b>Standing Financial Instructions (SFIs) and Scheme of Delegation</b> Report of the Chief Financial Officer	Approve	Enclosure 11
12.	10:50	<b>Assurance from Sub Committees</b> <ul style="list-style-type: none"> <li>• Finance Committee Report of the Committee Chair (last meeting)</li> <li>• Audit and Assurance Committee Report of the Committee Chair (last meeting)</li> <li>• Quality Committee Report of the Committee Chair (last meeting)</li> <li>• People Committee Report of the Committee Chair (last meeting)</li> </ul>	Assurance  Assurance  Assurance  Assurance	Enclosure 12.1  Enclosure 12.2  Enclosure 12.3  Enclosure 12.4
13.	11:10	<b>Outstanding Service – Surgical SDEC</b>	Assurance	Presentation
14.	11:20	<b>Communications to wider organisation</b> (Agree Board decisions requiring communication to Trust)	Agree	Verbal
15.	11:25	<b>Any Other Business</b>		
16.		<b>Date of next meeting</b> The next scheduled meeting of the Board of Directors to be held in public will be <b>6<sup>th</sup> February 2025, Boardroom, King’s Mill Hospital</b>		
17.		<b>Chair Declares the Meeting Closed</b>		
18.		<b>Questions from members of the public present</b> (Pertaining to items specific to the agenda)		
		<b>Resolution to move to the closed session of the meeting</b> In accordance with Section 1 (2) Public Bodies (Admissions to Meetings) Act 1960, members of the Board are invited to resolve: <i>“That representatives of the press and other members of the public, be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.”</i>		

### Board of Directors Information Library Documents

The following information items are included in the Reading Room and should have been read by Members of the meeting.

Enc 09.1 Enc 12.1a Enc 12.1b Enc 12.2 Enc 12.3 Enc 12.4	<ul style="list-style-type: none"> <li>• Nursing and Midwifery Safer Staffing Reports</li> <li>• Finance Committee – previous minutes</li> <li>• Financial recovery – Key learning from Investigation &amp; Intervention process to date</li> <li>• Audit and Assurance Committee – previous minutes</li> <li>• Quality Committee – previous minutes</li> <li>• People Committee – previous minutes</li> </ul>
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