

# MEETING OF THE BOARD OF DIRECTORS IN PUBLIC

# AGENDA

**Date:** Thursday 1<sup>st</sup> February 2024  
**Time:** 09:00 – 12:30  
**Venue:** Boardroom, Newark Hospital

	Time	Item	Status	Paper
1.	09:00	<b>Welcome</b>		
2.		<b>Declarations of Interest</b> To declare any pecuniary or non-pecuniary interests not already declared on the Trust's Register of Interest :- <a href="https://www.sfh-tr.nhs.uk/about-us/register-of-interests/">https://www.sfh-tr.nhs.uk/about-us/register-of-interests/</a> <i>Check – Attendees to declare any potential conflict of items listed on the agenda to the Director of Corporate Affairs on receipt of agenda, prior to the meeting.</i>	Declaration	Verbal
3.		<b>Apologies for Absence</b> Quoracy check: (s3.22.1 SOs: no business shall be transacted at a meeting of the Board unless at least 2/3rds of the whole number of Directors are present including at least one ED and one NED)	Agree	Verbal
4.	09:00	<b>Minutes of the meeting held on 4<sup>th</sup> January 2024</b> To be agreed as an accurate record	Agree	Enclosure 4
5.	09:05	<b>Action Tracker</b>	Update	Enclosure 5
6.	09:10	<b>Chair's Report</b>	Assurance	Enclosure 6
7.	09:15	<b>Chief Executive's Report</b>	Assurance	Enclosure 7
<b>Strategy</b>				
8.	09:30	<b>Strategic Objective 1 – Provide outstanding care in the best place at the right time</b>  <ul style="list-style-type: none"> <li>• <b>Maternity Update</b> Report of the Director of Midwifery <ul style="list-style-type: none"> <li>○ <b>Safety Champions update</b></li> <li>○ <b>Maternity Perinatal Quality Surveillance Model</b></li> </ul> </li> </ul>	Assurance	Enclosure 8.1
9.	09:50	<b>Strategic Objective 3 – Empower and support our people to be the best they can be</b>  <ul style="list-style-type: none"> <li>• <b>Freedom to Speak Up</b> Report of the Freedom to Speak Up Guardian</li> </ul>	Assurance	Enclosure 9.1
10.	10:10	<b>Partnership Strategy</b> Report of the Director of Strategy and Partnerships	Approval	Enclosure 10
11.	10:25	<b>Staff Story – National Apprentice Week, how our people have thrived</b> Rob Simcox, Director of People	Assurance	Presentation

	Time	Item	Status	Paper
		BREAK (10 mins)		
		<b>Operational</b>		
12.	10:55	<b>IPR (Integrated Performance) Report – Quarterly</b> Report of the Executive Team	Consider	Enclosure 12
		<b>Governance</b>		
13.	11:40	<b>Board Assurance Framework</b> Report of the Chief Executive	Approve	Enclosure 13
14.	11:50	<b>Use of the Trust Seal</b> Report of the Director of Corporate Affairs	Assurance	Enclosure 14
15.	11:55	<b>Assurance from Sub Committees</b> <ul style="list-style-type: none"> <li>• Audit and Assurance Committee Report of the Committee Chair (last meeting)</li> <li>• Finance Committee Report of the Committee Chair (last meeting)</li> <li>• Quality Committee Report of the Committee Chair (last meeting)</li> <li>• People Committee Report of the Committee Chair (last meeting)</li> <li>• Partnerships and Communities Committee Report of the Committee Chair (last meeting)</li> <li>• Charitable Funds Committee Report of the Committee Chair (last meeting)</li> </ul>	Assurance Assurance Assurance Assurance Assurance Assurance	Enclosure 15.1 Enclosure 15.2 Enclosure 15.3 Enclosure 15.4 Enclosure 15.5 Enclosure 15.6
16.	12:15	<b>Outstanding Service – Virtual Wards – getting the care you need, at home</b>	Assurance	Presentation
17.	12:20	<b>Communications to wider organisation</b> (Agree Board decisions requiring communication to Trust)	Agree	Verbal
18.	12:25	<b>Any Other Business</b>		
19.		<b>Date of next meeting</b> The next scheduled meeting of the Board of Directors to be held in public will be <b>7<sup>th</sup> March 2024, Boardroom, King’s Mill Hospital</b>		
20.		<b>Chair Declares the Meeting Closed</b>		
21.		<b>Questions from members of the public present</b> (Pertaining to items specific to the agenda)		
		<b>Resolution to move to the closed session of the meeting</b> In accordance with Section 1 (2) Public Bodies (Admissions to Meetings) Act 1960, members of the Board are invited to resolve: <i>“That representatives of the press and other members of the public, be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.”</i>		

## **Board of Directors Information Library Documents**

The following information items are included in the Reading Room and should have been read by Members of the meeting.

<b>Enc 13</b>	<b>• Significant Risks</b>
<b>Enc 15.1</b>	<b>• Audit and Assurance Committee – previous minutes</b>
<b>Enc 15.2</b>	<b>• Finance Committee – previous minutes</b>
<b>Enc 15.3</b>	<b>• Quality Committee – previous minutes</b>
<b>Enc 15.4</b>	<b>• People Committee – previous minutes</b>
<b>Enc 15.5</b>	<b>• Partnerships and Communities Committee – previous minutes</b>
<b>Enc 15.6</b>	<b>• Charitable Funds Committee – previous minutes</b>