

Council of Governors - Cover Sheet

Subject:	Membership & Engagement Report		Date:	13 th August 2024	
Prepared By:	Liz Barrett, Lead Governor				
Approved By:	Liz Barrett, Lead Governor				
Presented By:	Liz Barrett, Lead Governor				
Purpose					
An update as to the changes being implemented linked to the governor 'Meet Your Governor' activity.			Approval		
			Assurance	X	
			Update		
			Consider		
Strategic Objectives					
Provide outstanding care in the best place at the right time	Empower and support our people to be the best they can be	Improve health and wellbeing within our communities	Continuously learn and improve	Sustainable use of resources and estates	Work collaboratively with partners in the community
			X		
Identify which Principal Risk this report relates to:					
PR1	Significant deterioration in standards of safety and care				
PR2	Demand that overwhelms capacity				
PR3	Critical shortage of workforce capacity and capability				
PR4	Failure to achieve the Trust's financial strategy				
PR5	Inability to initiate and implement evidence-based Improvement and innovation				
PR6	Working more closely with local health and care partners does not fully deliver the required benefits				X
PR7	Major disruptive incident				
PR8	Failure to deliver sustainable reductions in the Trust's impact on climate change				
Committees/groups where this item has been presented before					
Governor Membership and Engagement Committee					
Acronyms					
SFHFT = Sherwood Forest Hospital Foundation Trust					
Executive Summary					
It was discussed at the Governor Conference back in April 2024 that Governors would take a new approach towards the 'Meet Your Governor' activity that we undertake monthly.					
Prior to the conference, Meet your Governor activity happened monthly across the Trust's three hospitals with governors capturing feedback on a paper form that includes the number of people spoken with, new members signed up and topics of conversation. These forms were then submitted to SFHFT to be collated and shared internally with key staff.					
It was unanimously agreed that a refresh of format to promote greater exploration of both concerns and strengths would enable qualitative information to be collected and shared and was an opportunity for real action and impact to be easily demonstrated.					

To support the revised model, it was proposed that Governors move to a quarterly focus on agreed 'hot topics,' starting with patient discharge (July to September 2024). Targeted focus on 'hot topics' would generate meaningful and actionable feedback for the Trust, with specific services being at the heart of the revised Meet Your Governor Model.

Governors will use a new, simple online form to record feedback on its four tabs covering the Hot Topic, other general positive comments, other general negative comments and Governors' attendance. The move away from the paper system creates efficiencies and greater standardisation.

Feedback will be collated into a 'master spreadsheet' by the Communications and Membership Officer and reported back to the Membership and Engagement Committee on a quarterly basis.

Importantly, the 'master spreadsheet' will include additional fields to record actions taken, dates for their review, outcomes and feedback to share with the Membership and Engagement Committee.

Governors will actively discuss and agree the hot topic focuses at future Membership and Engagement meetings.

For each hot topic a Governor is to be identified as the 'Hot Topic Lead'. This role will have a job description aligned to it to support the role being applied in a consistent way when different governors lead on it.

At the time of writing this report governor Kevin Stewart is leading on our first hot topic initiative of 'Discharge'. To prepare Governors for this hot topic we have had a very informative presentation on how SFHFT tackles the topic of 'discharge' and all that it encompasses.

Several governors have trailed the new Meet your Governor approach and feedback has been positive.

The Hot Topic Lead will collaborate with the Director of Corporate Affairs to review the feedback and actions taken in response and participate in its feedback to the membership and engagement committee.

Informed by other feedback received at meet your governor sessions, Governors to agree on the next Hot Topic and consider the forward programme.

A briefing on the Hot Topic will be arranged at the start of each quarter.

An Annual Review on the impact of the meet your governor scheme to be prepared including the longer-term effect of the actions taken and their outcomes.

It is early days with this new and revised approach. However, there are green shoots of positivity as to how this model could add real impact and value to the work that governors do and very much support a 'you said, we did' approach with secure and evidential outcomes.