

MEETING: FULL COUNCIL OF GOVERNORS AGENDA

Date: Tuesday 13th February 2024

Time: 17:30 – 20:00

Venue: Lecture Theatre 2, Education Centre, King's Mill Hospital

	Time	Item	Status (Do not use NOTE)	Paper
1.	17:30	Apologies for Absence <i>Quoracy Check (50% of public Governors present)</i>	Agree	Verbal
2.	17:30	Declarations of Interest To declare any pecuniary or non-pecuniary interest <i>Check – Attendees to declare any potential conflict or items listed on the agenda to Head of Corporate Affairs & Company Secretary on receipt of agenda, prior to the meeting.</i>	Declaration	Verbal
3.	17:30	Minutes of the meeting held on 14th November 2023 <i>To be agreed as an accurate record</i>	Agree	Enclosure 3
4.	17:30	Matters Arising/Action Log	Approve	Enclosure 4
5.	17:35	Patient Story - Paul's Story – Recognising the symptoms of a heart attack Richard Clarkson, Divisional Director of Nursing for Urgent and Emergency Care	Assurance	Presentation
6.	17:55	Chair's Report Claire Ward, Chair	Assurance	Enclosure 6
7.	18:00	Chief Executive's Report Paul Robinson, Chief Executive	Assurance	Enclosure 7
8.	18:15	Lead Governor Report Liz Barrett, Lead Governor	Assurance	Enclosure 8
9.	18:20	15 Steps Feedback Sally Whittlestone, Corporate Matron	Assurance	Enclosure 9
10.	18:30	Launch of 2024-2029 Trust Strategy David Ainsworth, Director of Strategy and Partnerships	Assurance	Verbal
11.	18:45	Operational Plan 2024/2025 Kevin Gallacher, Associate Director – Business Planning and Partnerships	Assurance	Enclosure 11
12.	19:00	External Audit Plan Jess Townsend, KPMG	Assurance	Enclosure 12
13.	19:10	Access to Information Sally Brook Shanahan, Director of Corporate Affairs	Update	Verbal

	Time	Item	Status (Do not use NOTE)	Paper
14.	19:15	Report from Board Sub-Committees <ul style="list-style-type: none"> • Audit & Assurance Committee Manjeet Gill, Non-Executive Director Ian Holden, Governor Observer Neal Cooper, Governor Observer • Quality Committee Aly Rashid, Non-Executive Director Peter Gregory, Governor Observer Pam Kirby, Governor Observer • Finance Committee Graham Ward, Non-Executive Director Sam Musson, Governor Observer Kevin Stewart, Governor Observer • People Committee Steve Banks, Non-Executive Director John Wood, Governor Observer Dean Wilson, Governor Observer • Partnerships and Communities Committee Barbara Brady, Non-Executive Director Tracy Burton, Governor Observer John Dove, Governor Observer • Charitable Funds Committee Andrew Rose-Britton, Non-Executive Director Jane Stubbings, Governor Observer Liz Barrett, Governor Observer 	Assurance Assurance Assurance Assurance Assurance Assurance	Enclosure 14.1 Enclosure 14.2 Enclosure 14.3 Enclosure 14.4 Enclosure 14.5 Enclosure 14.6
15.	19:40	Council of Governors Matters/Statutory Duties <ul style="list-style-type: none"> • Membership and Engagement Group Liz Barrett, Lead Governor 	Assurance	Enclosure 15.1
16.	19:50	Outstanding Service – Sherwood Forest Hospitals CARE values – Together we CARE	Assurance	Presentation
17.	19:55	Questions from Members of Public Claire Ward, Chair	Consider	Verbal
18.	19:55	Escalations to the Board of Directors Claire Ward, Chair	Agree	Verbal
19.	20:00	Any Other Business <i>(items to be notified to the Director of Corporate Affairs 3 clear working days before the meeting)</i>		
20.		Date & Time of Next Meeting Date: Tuesday 14 th May 2024 Time: 5:30pm – 8:00pm Venue: Lecture Theatre 2, King’s Mill Hospital		